



Swiss Post - Address Checker

Instructions and functions

Reci IT Solutions GmbH
Oberallmendstrasse 24 | 6300 Zug
+41 41 740 15 44 | www.reci.ch





TABLE OF CONTENTS

TABLE OF CONTENTS	1
1. INTRODUCTION	2
2. MAIN FUNCTIONALITY	2
3. INSTALLATION AND CONFIGURATION	2
3.1 Installation	2
3.2 Configuration	3
4. SETTINGS	5
4.1 Rule Builder Configuration	5
4.2 Override plugin for individual customers	8
5. SUPPORT	10



1. INTRODUCTION

High quality addresses help keep your shipping costs low, as returns due to delivery errors can be prevented.

With the official Address Checker plugin from Swiss Post, you get access to verified addresses. You specify whether orders can be placed even without a positive address check.

2. MAIN FUNCTIONALITY

With the official Address Checker of Swiss Post you get the possibility to achieve higher quality address accuracy and thus get back less undeliverable packages. You decide via Shopware's Rule Builder at which address status customers can order e.g. on invoice.

After entering the postal code, the store visitor sees a selection of possible cities and can choose the correct one (auto-complete).

3. INSTALLATION AND CONFIGURATION

3.1 Installation

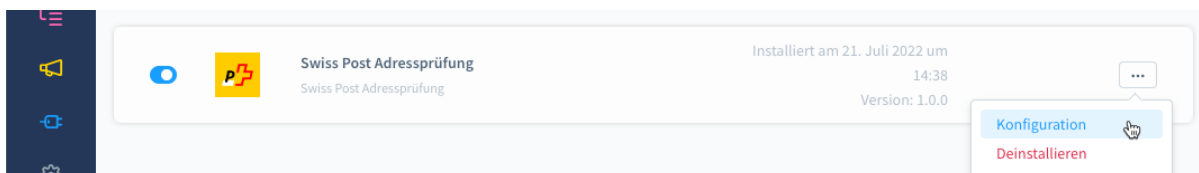
The Reci Post Address Checker plugin can be downloaded from the Shopware Store and installed in the admin interface via "Extensions".

The screenshot shows the Shopware admin interface. At the top, there is a search bar with the text "post adress" and a dropdown menu labeled "Erweiterungen". Below the search bar, the page title is "Meine Erweiterungen" with a button "Erweiterung hochladen". There are tabs for "Apps", "Themes", "Empfehlungen", and "Shopware Account". A toggle switch for "Inaktive Erweiterungen ausblenden" is visible. The main content area shows a list of extensions, with the "Swiss Post Adressprüfung" extension highlighted. The extension details are: "Swiss Post Adressprüfung", installed on "21. Juli 2022 um 14:38", and version "1.0.0".

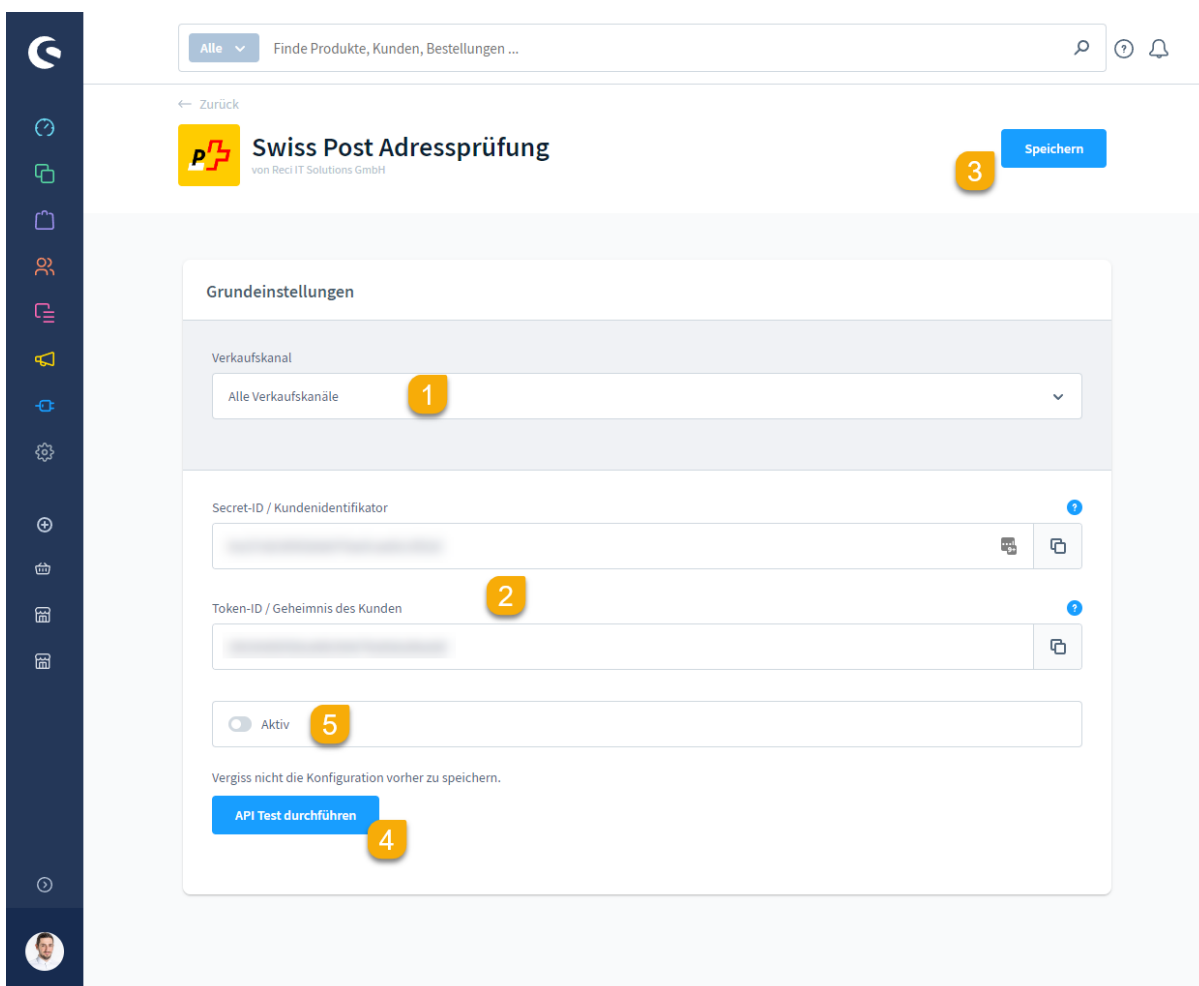


3.2 Configuration

After the installation, you can click on "Configuration" via the 3-dots on the right side of the plugin:



The following configurations are available:



1. Select the desired sub-shop or language store for which you want to configure.
2. Enter your Secret ID and Token ID that you received from the Swiss Post.
3. Save the settings.
4. You can use this button to test whether the entered data is correct.
5. Via this button the check can be activated / deactivated per channel



6. Do not forget to activate the plugin.

After installing and activating the plugin you should clear the cache:

Navigate to **Settings > System > Cache & Indexes**

The screenshot shows the 'Caches & Indexes' settings page. At the top, there is a search bar with the text 'Finde Produkte, Kunden, Bestellungen ...'. Below the search bar, the breadcrumb navigation reads 'Einstellungen > Caches & Indizes'. The main content area is titled 'Caches & Indizes' and contains the following information:

- Umgebung:** Development
- HTTP-Cache:** An
- Cache-Adapter:** CacheDecorator

Below this information, there are three sections with corresponding buttons:

- Caches leeren:** Der Cache wird sofort synchron geleert für alle verwendeten Adapter. Button: **Caches leeren** (highlighted with a yellow circle and the number 1).
- Caches leeren und aufwärmen:** Nachdem der Cache geleert wurde, werden asynchron neue Cache-Einträge generiert. Button: **Leeren und Aufwärmen**.
- Indizes:** Es werden alle Indizes asynchron aktualisiert. Der Fortschritt kann in den Mitteilungen eingesehen werden. Dies betrifft unter anderem die Produkt- und Kategorieindizes oder auch die SEO-URLs. Button: **Indizes aktualisieren**.

At the bottom, there is a dropdown menu labeled 'Indexer und/oder Updater überspringen'.

1. Click on "Clear caches".

Please reload the browser after clearing the cache.



4. SETTINGS

4.1 Rule Builder Configuration

New rules have been added to Shopware's Rule Builder, which you can now use. For example, specify that only with a certain address verification status it is possible to order on invoice. The following statuses are available:

- [CERTIFIED] The address is certified, either with or without the full name of the person, by SwissPost
- [USABLE] Parts of the address have been recognized and the address is considered reusable in other contexts
- [FIXED] The returned address is USABLE, but some minor typos have been corrected (e.g. you sent only the postal code and SwissPost added the city name)
- [UNUSABLE] The system was unable to detect an acceptable address in any of the provided fields
- [COMPROMISED] The address may have been changed by a middleman

For example, a configuration might look like this:

Navigate to **Settings > Shop > Rule builder**

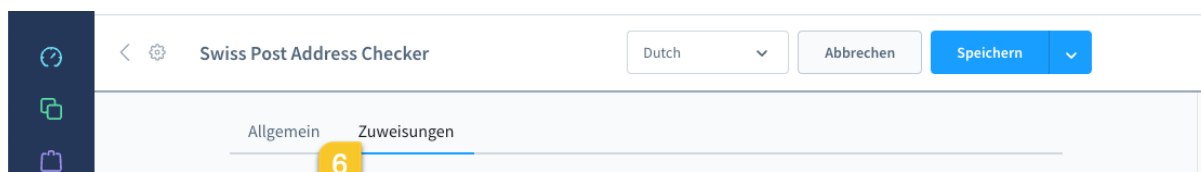
Select "Create rule" at the top.

1. Give the new rule a name.
2. Select the priority of the rule.
3. Specify that this is a rule for payment types.

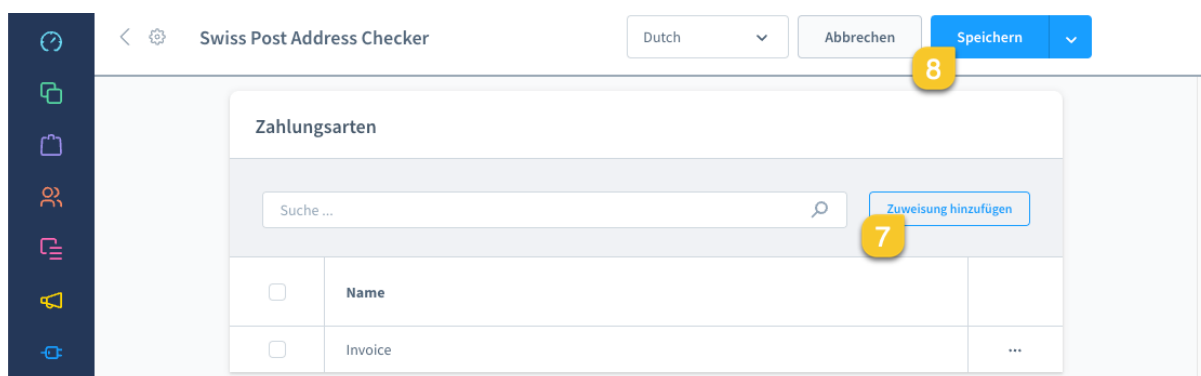
Note: The general functions of the Rule Builder can be found in the Shopware documentation. We will not go into these settings here.

Bedingungen

4. Select "Swiss Post check" in the dropdown (usually at the bottom).
5. Set the desired condition. In the listing you will see all available response codes from Swiss Post. Save the new rule.



6. Then select the "Assignments" tab and scroll down to the "Payment methods" section.



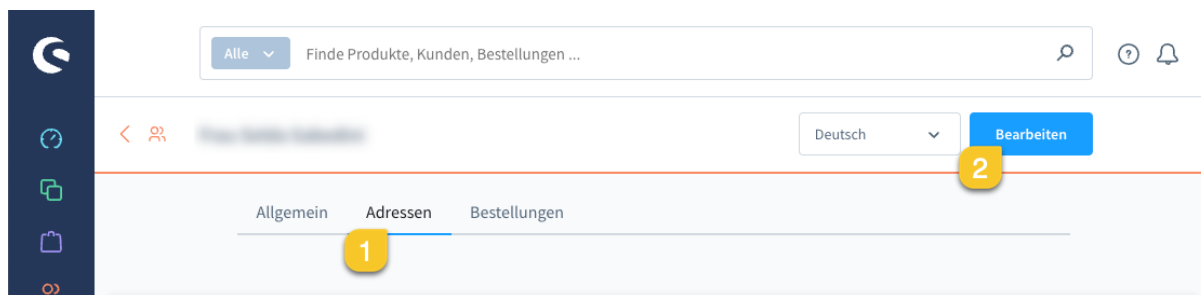
7. Add this rule to the desired payment type. Would be the "Invoice" in this example.
8. Save the rule.

4.2 Override plugin for individual customers

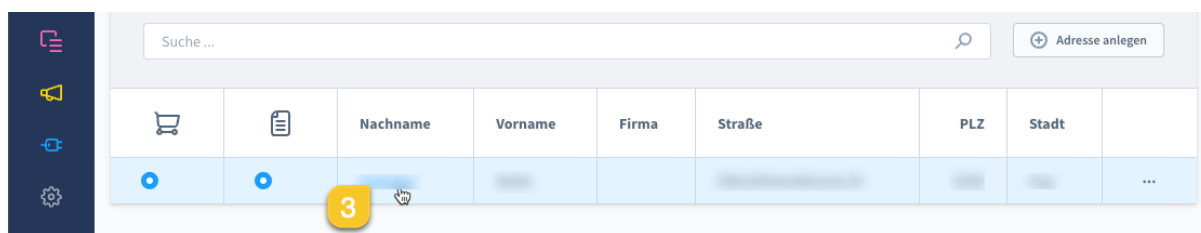
You can individually override the conditions stored via the Rule Builder for each customer.

Navigate to **Customers > Overview**

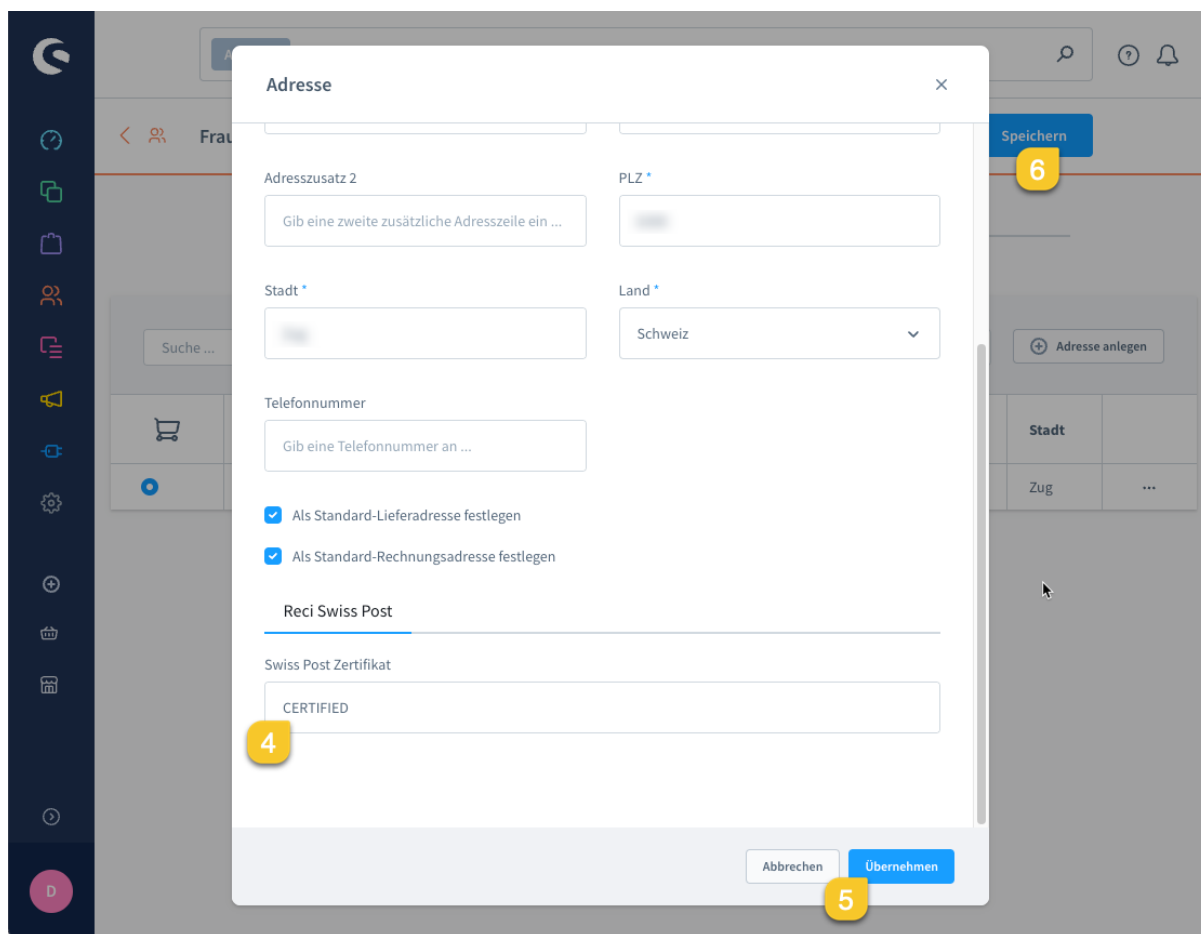
Open the customer.



1. Switch to the "Addresses" tab.
2. Click on "Edit".



3. Click on the name to enter the edit screen.



4. At the very bottom of the "Swiss Post Certificate" field there is a free text field. If something is entered here that contradicts the [settings in the Rule Builder](#), this customer will no longer be able to order via the specific payment type in the future (e.g. invoice). For example, you can also enter "no". As long as it is a code that you have not explicitly released via the Rule Builder, the customer can no longer use the specific payment type.
It is also possible to do the reverse: manually release a rejected address by entering one of the [codes according to the Rule Builder](#).
5. Click on "Apply".
6. Then click on "Save".



5. SUPPORT

You have further questions about the plugin and need help? Please contact us via Shopware Support in your Shopware account: <https://account.shopware.com/>

Navigate to **Merchant area > Support**

Shopware / Shopbetreiberbereich / Support

Support anfragen


Dokumentation

?

Du möchtest uns helfen Deine Supportanfragen zielgerichtet zu beantworten? Da es in Shopware sehr viele Konfigurationen gibt, die ein gemeldetes Verhalten schauen wir uns diese gerne in Deiner Testumgebung an. Erstelle hierzu eine Testumgebung nach der Anleitung in unserer Dokumentation ([Shopware 5](#) oder [Shopware 6](#)) und dann die Zugangsdaten im nächsten Schritt Deiner Supportanfrage. Wenn Du keine Testumgebung hast und auch nicht aufsetzen möchtest, ist das kein Problem natürlich trotzdem weiter.

Alle Unbeantwortet Beantwortet Geschlossen

Supportanfragen (0)

Ticket-ID	Betreff	Produkt	Shop	Support-Typ	Status	Deadtime
 Keine Daten gefunden						

1 von 1 100 Einträge